

Business Japanese Class in ARC Academy

《 School 》 ARC School Shibuya School

《 Term 》 Student from July (July. 2008~March. 2009) *9 months

Student from October (Oct. 2008~March. 2009) *6 months



《 Characteristics of the course 》

1. Learning practical Japanese for job hunting and getting job including making resume and interview practice.
2. Understand deeply about Japanese society and people, and cultivate Japanese being able to go about your business smoothly with Japanese. And more, you can acquire business manner.
3. You can take part in optional class for JLPT and EJU for free.
4. According to your request, you can have free counseling from ARC job assistance division.
(It is not a class to guarantee getting job.)

《 Class Contents 》

	July term (July.~Sep.)	October term (Oct.~Dec.)	January term (Jan.~Mar.)
Aim	Training Japanese for finding job	Basic Learning of business Japanese	Training responsive Japanese for Japanese business scene.
Contents	<ul style="list-style-type: none"> • Making resume, Interview training. • Input useful information for job hunting from newspaper and news. 	<ul style="list-style-type: none"> • Basic Learning for Business Manner, Conversation and Writing. 	<ul style="list-style-type: none"> • Practical training for business conversation. • B J T (Business Japanese Test) drill

《 Class Time 》 Mon~Fri (5 days per week) 9 : 0 0 ~ 1 2 : 1 5 or 1 3 : 3 0 ~ 1 6 : 4 5

《 Requirements 》 ① Holding a bachelor's degree from university.

② Passer for our tests the following,

1. Japanese paper exam (passer for JLPT 2nd level or more is exempt from the exam.)
2. Writing Essay in Japanese
3. Interview *You can transfer to the class after improving Japanese at general class.

《 Enrollment limit 》 20 people in class Close the list when the enrollment is filled.

Filling vacancy for fall term only.

《 Period for application 》 Summer student : until Mar. 10th 2008

Fall student : until Apr. 30th 2008

《 Visa 》 Pre-college visa

《 Procedure for application 》 Follow our pre-college course.

Please look at procedure for pre-college visa in detail.

《 Application, and Inquiries 》 ARC Academy Shibuya School

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